Gaines Charter Township

2018 Budgets For

General Fund

Water & Sewer

Building Inspections

TIRF

Parks & Trails

Adopted November 13, 2017

2018 Proposed General Fund table of contents:

2018 Proposed Appropriations Act Documents:

Appropriations Act Fiscal Year 2018
Attachment A – Appropriations by Cost Center
Attachment B – TIRF Fund Budget
Attachment C – Park & Trail Fund Budget
Attachment D – Water & Sewer Dept. Budget
Attachment E – Building Inspections Budget

GL NUMBER	DESCRIPTION	Actual $ Spent in 2016	2017 Approved Budget	2017 Expenditures thru 11/1/2017	Requested $ for 2018 Fiscal Yr
	2018 FISCAL YEAR DRAFT BUDGET REPORT FOR GAINES CHARTER TOWNSHIP				
FUND 101- GENERAL FUND					
ESTIMATED REVENUES		2016 Revenue Generated	2017 Anticipated Revenue Generated	2017 YTD Revenue Generated	2018 Anticipated Revenue Generated
Dept 000.000					
101-000.000-401.001	GENERAL PROPERTY TAXES	649,147.34	670,000.00	591,994.17	674,000.00
101-000.000-401.002	STREET LIGHTING TAXES	78,529.96	80,000.00	78,761.11	80,000.00
101-000.000-401.003	IND/COMM FACILITIES TAXES	553.88	575.00	465.36	575.00
101-000.000-402.000	DELINQUENT PERSONAL TAXES	148.51	250.00	147.67	250.00
101-000.000-402.001	DELINQUENT REAL TAXES	8,252.06	10,000.00	9,440.35	10,000.00
101-000.000-405.000	INTEREST/PENALTIES ON TAXES	14,999.58	17,000.00	16,349.90	18,500.00
101-000.000-410.000	TRAILER FEES	10,312.00	8,800.00	6,658.50	8,800.00
101-000.000-432.000	PILT Payments Revenue				9,138.00
101-000.000-447.000	ADMINISTRATION FEES	249,254.98	246,450.00	251,019.28	256,750.00
101-000.000-454.000	CABLEVISION FEES	375,632.50	370,000.00	203,570.15	370,000.00
101-000.000-455.000	WASTE MANAGEMENT FEES	910.00	900.00	1,010.00	1,000.00
101-000.000-459.000	DOG LICENSES	141.60	100.00	168.90	100.00
101-000.000-460.000	LIQUOR LICENSES FEES	1,500.00	1,800.00	2,800.00	2,500.00
101-000.000-575.000	REVENUE SHARING	2,005,029.00	2,000,000.00	1,065,101.00	2,123,863.00
101.000.000-580.000	GRANT REVENUE				
101-000.000-608.001	PLANNING AND ZONING FEES	21,652.18	20,000.00	13,430.00	20,000.00
101-000.000-608.002	STREET LIGHT INSTALL/ETC	5,257.00	-		
101-000.000-613.000	SUMMER TAX COLLECTION FEES	30,987.50	30,000.00	31,421.90	30,000.00
101-000.000-634.000	CEMETERY OPEN/CLOSE FEES	28,825.00	25,000.00	18,075.00	18,000.00
101-000.000-645.000	SALE OF EQUIPMENT	2,825.00	-	142.00	
101-000.000-646.000	SALES OF PROPERTY		-		
101-000.000-647.000	RIGHT OF WAY/EASEMENTS	1,949.50	1,500.00	11,815.15	10,000.00
101-000.000-648.000	STATE TELECOMMUNICATION SHARE	15,430.40	12,000.00		12,000.00
101-000.000-649.000	SALE OF PRINTED MATERIALS	11.50	25.00	10.00	25.00
101-000.000-650.000	SALE OF CEMETERY LOTS	26,900.00	20,500.00	24,500.00	25,000.00
101-000.000-657.000	ORDINANCE FINES	13.20	30.00	33.99	
101-000.000-665.001	INTEREST ON INVESTMENTS	16,644.87	10,000.00	17,993.85	15,000.00
101-000.000-665.002	INTEREST ON INVESTMENTS/TAXES		8,000.00		8,000.00
101-000.000-667.001	SHERIFF'S LEASE	25,937.93	23,400.00	19,037.49	23,500.00
101-000.000-667.002	AIR TOUCH LEASE PAYMENT	2,828.51	2,800.00	2,871.75	2,825.00
101-000.000-667-003	LIBRARY RENTAL	555.00	1,000.00	1,345.00	1,500.00
101-000.000-667.004	BLDG DPT/	10,676.04	7,600.00	1,779.34	7,600.00
101-000.000-667.005	WATER/SEWER RENT	7,562.79	7,600.00	5,672.09	7,600.00
101-000.000-667.007	RENTAL OF COMMUNITY ROOM	2,970.00	2,000.00	2,415.00	2,000.00
101-000.000-669.000	MISC REVENUE/REIMBURSEMENTS	1,642.99	5,000.00	1,428.60	500.00
101-000.000-687.000	REFUNDS OF EXPENDITURES	399.00	-	(3,249.00)	
101-000.000-687.001	WATER/SEWER FUND REIMBURSEMENT		-		
101-000.000-687.002	FIRE DEPT REVENUES/REIMBURSEMENTS	6,232.00	65.00	9,685.00	10,000.00
101-000.000-687.003	SCHOOL ELECTION REIMBURSEMENT				
101-000.000-687.004	LIBRARY OPERATING REIMBURSEMENT	13,890.50	14,000.00	10,417.50	14,000.00
			-		
Totals for Dept. 000.000-		-			
TOTAL ESTIMATED REVENUES		3,617,602.32	3,596,395.00	2,396,311.05	3,763,026.00

APPROPRIATIONS

Dept 101.000-Township Board

101-101.000-702.001	Salary	8,150.00	11,000.00	6,850.00	11,000.00
101-101.000-715.000	Social Sec/Medicare Taxes	623.46	842.00	562.26	842.00
101-101.000-716.000	Pension Contribution	787.81	1,100.00	722.00	1,100.00
101-101.000-727.000	Supplies		-		
101-101.000-727.001	Textbooks/Ref Materials		150.00		150.00
101-101.000-831.000	Seminars/Continuing Education	539.46	1,500.00	89.87	1,500.00
101-101.000-870.000	Mileage Reimbursement	55.00	400.00	-	400.00
Totals for Dept 101-000-Township Board		10,155.73	14,992.00	8,224.13	14,992.00

Dept 171.000-Supervisor

101-171.000-702-001	Salary	68,376.62	70,428.03	59,592.94	71,836.59
101-171.000-702.002	Salary - Deputy/Assistant	41,724.28	45,123.23	37,297.15	46,025.69
101-171.000-702.004	Clerical Support	15,380.53	20,714.80	11,962.27	14,877.72
101-171.000-702.011	Payment in Lieu Health Ins.		2,600.00	5,682.00	7,072.00
101-171.000-715.000	Social Sec/Medicare Taxes	8,924.45	10,261.11	7,656.04	10,206.28
101-171.000-716.000	Pension Contribution	12,548.24	12,958.25	9,564.13	13,274.00
101-171.000-717.000	Health/Life Insurance (Includes Dental)	43,645.36	20,000.00	14,191.30	28,340.04
101-171.000-727.000	Office Supplies	217.53	500.00	370.80	500.00
101-171.000-727.001	Textbooks/Ref Materials	33.81	100.00	144.16	200.00
101-171.000-802.000	Legal Services		300.00	76.00	300.00
101-171.000-831.000	Seminars/Cont. Education	584.72	1,000.00	499.46	1,000.00
101-171.000-832.000	Dues/Memberships	75.00	150.00	76.00	150.00
101-171.000-853.001	Cellular Phone	601.78	890.00	923.01	650.00
101-171.000-870.000	Mileage Reimbursement	1,054.87	1,500.00	792.63	1,500.00
101-171.000-871.000	Lunches/Dinners/Meetings		200.00		200.00
101-171.000-962.000	Miscellaneous	-	200.00	160.00	200.00
101-171.000-971.000	New Furniture/Equipment		500.00	128.99	500.00
Totals for Dept 171.000-Supervisor		193,167.19	187,425.42	149,116.88	196,832.32

Dept. 191.000-Elections					
101-191.000-702.002	Salary - Deputy/Assistant	8,014.10	3,500.00	899.01	3,000.00
101-191.000-715.000	Social Sec/Medicare Taxes	690.16	337.50	1,093.62	219.00
101-191.000-716.000	Pension	615.15	450.00	1,497.95	300.00
101-191.000-727.000	Office Supplies	2,809.46	200.00	(418.75)	500.00
101-191.000-729.000	Printing	64.54	250.00	-	250.00
101-191.000-730.000	Postage	3,533.90	550.00	(2,385.02)	5,000.00
101-191.000-808.000	Contracted Services	22,530.11	5,000.00	275.00	23,000.00
101-191.000-962.000	Miscellaneous	701.31	750.00	425.13	750.00
101-191.000-971.000	New Furniture/Equipment	477.07	500.00	-	500.00
Totals for Dept. 191.000-Elections		39,435.80	11,537.50	1,386.94	33,519.00

Dept 101-209.000-ASSESSOR					
101-209.000-702.001	Salary	63,817.52	65,732.03	55,168.96	67,046.67
101-209.000-702.002	Salary - Deputy/Assistant	48,921.93	51,236.43	43,342.66	52,261.16
101-209.000-702.004	Clerical Support	675.36	3,500.00	-	3,500.00
101-209.000-702.010	Clerical Salary (Part-time 3rd person)	9,656.00	18,194.80	15,133.14	20,400.00
101-209.000-702.011	Payment in Lieu of Insurance	10,036.00	10,400.00	8,492.00	10,400.00
101-209.000-715.000	Social Sec/Medicare Taxes	10,182.66	10,881.61	9,377.92	10,957.87
101-209.000-716.000	Pension Contribution	12,075.88	13,516.32	11,409.64	13,970.78
101-209.000-717.000	Health/Life Insurance (Includes Dental)	985.30	1,500.00	998.39	1,590.00
101-209.000-727.000	Office Supplies	219.59	700.00	395.58	800.00
101-209.000-727.001	Textbooks/Ref Materials	30.00	300.00	30.00	300.00
101-209.000-730.000	Postage	3,883.29	4,000.00	3,185.82	4,200.00
101-209.000-731.000	Publications (public notices)	-	500.00	490.48	600.00
101-209.000-802.000	Legal Fees (appeals)	3,577.00	15,000.00	1,884.00	15,000.00
101-209.000-808.000	Contracted Services	-	-	-	
101-209.000-809.000	Progrmming/Sftwr/Network	3,687.00	3,800.00	3,803.00	3,800.00
101-209.000-812.000	Property Tax Admin System	1,250.80	2,000.00	1,247.26	2,500.00
101-209.000-831.000	Seminars/Cont. Education	1,284.98	4,000.00	815.32	5,000.00
101-209.000-832.000	Dues/Memberships	610.00	1,500.00	302.00	1,700.00
101-209.000-853.001	Celluar				480.00
101-209.000-870.000	Mileage	141.48	2,200.00	574.01	2,700.00
101-209.000-871.000	Lunches/Dinners/Meetings	71.39	250.00	191.85	250.00
101-209.000-962.000	Miscellaneous	-	175.00	15.08	175.00
101-209.000-971.000	New Furniture/Equipment	-	2,000.00	2,606.75	2,000.00
Totals for Dept. 209.000-Assessor		171,106.18	211,386.19	159,463.86	219,631.48

DEPT 215.000-CLERK					
101-215.000-702.001	Salary	68,376.62	70,428.03	59,592.94	70,428.03
101-215.000-702.002	Salary - Deputy/Assistant	22,776.46	23,858.84	20,287.32	24,336.02
101-215.000-702.004	Clerical Support	10,802.05	13,020.22	11,599.58	13,280.62
101-215.000-702.010	Extra hours (over normally scheduled hours)		300.00		306.00
101-215.000-702.011	Payment in Lieu of Insurance		2,600.00	4,092.00	-
101-215.000-715.000	Social Sec/Medicare Taxes	7,658.68	8,445.53	7,311.24	8,365.45
101-215.000-716.000	Pension Contribution	9,280.89	11,260.71	6,971.66	10,975.92
101-205.000-717.000	Health/Life Insurance	14,785.59	4,000.00	507.41	25,303.53
101-215.000-727.000	Office Supplies	281.33	500.00	218.74	500.00
101-215.000-727.001	Textbooks/Ref Materials		-		
101-215.000-729.000	Printing	629.46	750.00	465.58	750.00
101-215.000-808.000	Contracted Services		-		
101-215.000-809.000	Prgrmming/Sftwr/Network	1,908.50	2,500.00	1,925.50	2,500.00
101-215.000-831.000	Seminars/Cont. Education	559.46	1,200.00	708.64	1,200.00
101-215.000-832.000	Dues/Memberships	110.00	200.00	110.00	200.00
101-215.000-870.000	Mileage	227.66	600.00	379.90	400.00
101-215.000-871.000	Lunches/Dinners/Meetings	120.72	250.00	43.70	250.00
101-215.000-928.000	Equipment Maintenance	-	100.00	-	
101-215.000-962.000	Miscellaneous	329.05	350.00	125.00	200.00
101-218.000-971.000	New Furniture/Equipment		-		
Totals for Dept 215.000-Clerk		137,846.47	140,363.33	114,339.21	158,995.57

DEPT 247.000-BOARD OF REVIEW					
101-247.000-702.001	Salary	1,211.25	3,000.00	1,270.02	3,000.00
101-247.000-715.000	Social Sec/Medicare Taxes	92.64	229.50	97.15	229.50
101-247.000-716.000	Pension Contribution	30.28	100.00	13.71	100.00
101-247.000-731.000	Publications	534.16	-	425.88	500.00
101-247.000-831.000	Seminars/Continuing Education		350.00	10.00	350.00
101-247.000-871.000	Lunches/Dinners/Meetings		100.00	20.27	100.00
Totals for Dept 247.000-Board of Review		1,868.33	3,779.50	1,837.03	4,279.50

DEPT 253.000-TREASURER					
101-253.000-702.001	Salary	68,376.62	70,428.03	51,466.63	71,836.00
101-253.000-702.002	Salary - Deputy/Assistant	19,616.44	26,037.15	21,905.80	33,191.58
101-253.000-702.004	Clerical Support	4,325.42	1,600.00	1,820.11	1,000.00
101-253.000-702.011	Payment in Lieu Health Ins.	2,600.00	2,600.00	1,274.46	-
101-253.000-715.000	Social Sec/Medicare Taxes	7,270.30	7,348.55	6,528.55	8,015.69
101-253.000-716.000	Pension Contribution	9,240.76	9,806.51	8,633.57	10,502.76
101-253.000-717.000	Health/Life Insurance	14,460.12	10,853.25	18,583.97	25,490.00
101-253.000-727.000	Office Supplies	336.37	600.00	467.08	600.00
101-253.000-727.001	Textbooks/Ref Materials	-	100.00	-	100.00
101-253.000-729.000	Printing	2,276.00	3,000.00	1,364.62	3,000.00
101-253.000-730.000	Postage	5,467.51	6,000.00	2,738.56	6,000.00
101-253.000-802.000	Legal Fees	61.64	250.00	361.00	250.00
101-253.000-809.000	Programming/Software/Network	2,939.59	4,000.00	2,763.90	4,000.00
101-253.000-812.000	Prop Tax Notifications	1,270.06	1,500.00	589.62	1,500.00
101-253.000-831.000	Seminars/Cont. Education	1,250.03	2,500.00	2,171.43	2,500.00
101-253.000-832.000	Dues/Memberships	407.00	425.00	220.00	425.00
101-253.000-853.001	Cellular Phone	74.38	775.00	478.92	775.00
101-253.000-870.000	Mileage	904.90	1,300.00	642.47	1,300.00
101-253.000-871.000	Lunches/Dinners/Meetings	492.60	300.00	95.75	300.00
101-253.000-962.000	Miscellaneous		200.00		200.00
101-253.000-971.000	New Furniture/Equipment	781.15	1,000.00	84.99	1,000.00
Totals for Dept 253.000-Treasurer		142,150.89	150,623.49	122,191.43	171,986.03

730.000: Rate and Volume increase

DEPT 265.000-TOWNSHIP HALL AND GROUNDS					
101-265.000-775.000	Repair and Maintenance Supplies	-		87.68	
101-265.000-805.000	Equipment Rental/Service		1,000.00	114.49	
101-265.000-808.000	Contracted Services	(512.87)	20,000.00	10,303.52	20,000.00
101-265.000-853.000	Telephone	2,642.51	2,500.00	3,170.61	3,000.00
101-265.000-910.000	Insurance and Bonds	21,864.87	20,000.00	25,329.84	10,000.00
101-265.000-920.000	Electric	37,076.45	45,000.00	30,489.15	45,000.00
101-265.000-923.000	Heat	11,745.24	20,000.00	8,158.89	20,000.00
101-265.000-924.000	Water & Sewer	583.51	1,000.00	564.97	1,000.00
101-265.000-928.000	Equipment Maintenance	13,331.18	15,000.00	14,774.18	15,000.00
101-265.000-929.000	Building Maintenance	6,219.29	5,000.00	4,471.92	5,000.00
101-265.000-929.001	Cleaning Maintenance	14,834.32	18,000.00	13,778.27	18,000.00
101-265.000-931.000	Trash Removal	492.72	1,000.00	591.30	1,000.00
101-265.000-932.000	Snow Plowing/Removal	8,074.33	8,000.00	7,709.94	10,000.00
101-265.000-935.000	Grounds Maintenance	13,577.27	25,000.00	15,612.50	25,000.00
101-265.000-962.000	Miscellaneous	193.33	1,000.00	258.83	1,000.00
101-265.000-971.000	New Furniture & Equipment		1,000.00		1,000.00
101-265.000-972.000	Capital Improvements/Purchase		-	(3,249.00)	
101-265.000-973.000	Grounds Improve and Maintenance		-	23.24	
			-		
Totals for Dept 265.000-Township Hall and Grounds		130,122.15	183,500.00	132,190.33	175,000.00

DEPT. 276.000-Cemetery					
101-276.000-702.001	Salary	21,999.90	22,000.00	19,038.36	22,440.00
101-276.000-702.002	Salary - Deputy/Assistant *(openings & closings)*	20,575.00	20,000.00	14,600.00	20,400.00
101-276.000-715.000	Social Sec/Medicare Taxes	3,256.98	3,035.63	2,600.11	3,127.32
101-276.000-727.000	Office Supplies	1,297.34	1,500.00	491.42	500.00
101-276.000-775.000	Repair and Maint. Supplies	28.00	350.00	369.77	350.00
101-276.000-808.000	Contracted Services	8,592.00	3,500.00	4,548.45	3,500.00
101-276.000-853.001	Cellular Phone	600.92	550.00	351.66	300.00
101-276.000-920.000	Electric	1,100.62	1,100.00	1,188.64	1,100.00
101-276.000-928.000	Equipment Maintenance	30.00	1,000.00	1,717.52	2,000.00
101-276.000-931.000	Trash Removal	520.96	350.00	545.96	450.00
101-276.000-932.000	Snow Plowing/Removal	220.00	1,500.00		1,000.00
101-276.000-962.000	Miscellaneous	1,016.03	1,000.00	1,275.68	1,200.00
101-276.000-971.000	New Furniture/Equipment	319.84		-	
101-276.000-973.000	Grounds Improv/Maintenance	656.22	1,000.00	854.81	1,000.00
Totals for Dept 276.000-Cemetery		60,213.81	56,885.63	47,582.38	57,367.32

DEPT 299.000-GENERAL ADMINISTRATION					
101-299.000-702.004	Clerical Support		-		
101-299.000-715.000	Social Security/Medicare Tax		-		
101-299.000-716.000	Pension Contribution		-		
101-299.000-717.000	Health & Life Insurance	16,508.28	18,000.00	11,252.86	18,000.00
101-299.000-719.000	Worker's Compensation Ins.	3,267.36	7,500.00	7,384.94	8,000.00
101-299.000-727.000	Supplies	3,671.21	5,500.00	4,781.05	6,000.00
101-299.000-730.000	Postage	10,068.78	8,500.00	8,874.14	9,000.00
101-299.000-731.000	Publications	703.16	5,000.00	562.08	5,000.00
101-299.000-732.000	Township Newsletter/Pamphlet	2,536.84	2,500.00	3,227.78	2,500.00
101-299.000-801.000	Professional Services/Audit	4,432.44	7,000.00	5,633.34	7,000.00
101-299-000-801.001	Filing Fees/Legal		200.00	-	200.00
101-299.000-802.000	Legal Services	7,696.42	15,000.00	9,321.32	15,000.00
101-299.000-803.000	Engineering	93.55	1,500.00	-	1,500.00
101-299.000-805.000	Equipment Rental/Svc		500.00		500.00
101-299-000-808.000	Contracted Services	8,466.43	15,000.00	7,620.81	15,000.00
	Contracted IT and Website Services				
101-299.000-809.000	Programming/Software/Network	2,806.42	15,000.00	1,240.13	20,000.00
	IT Equipment/software/hardware				
101-299.000-831.000	Seminars/Continuing Education			-	
101-299.000-832.000	Dues and Memberships	27,387.36	60,000.00	46,602.29	60,000.00
101-299.000-895.000	Mosquito/Leaf Collection	10,500.00	9,500.00		11,000.00
101-299.000-897.000	Sidewalk Snow Removal	8,870.00	9,000.00	5,140.00	9,000.00
	Sidewalk Snow Removal Townshp Wide				
101-299.000-910.000	Insurance and Bonds				18,000.00
101-299.000-951.000	GIS Study/Equipment	10,669.75	1,000.00	10,669.75	-
101-299.000-952.000	Mapping & Aerial Photo	-	8,500.00	3,184.94	8,500.00
101-299.000-958.000	Tax/Permit fees refund	26,969.24	5,000.00	1,728.74	5,000.00
101.299.000.962.000	Miscellaneous		1,500.00	80.00	2,000.00
101.299.000-967.000	Administrative Fees				
101.299.000.975.000	PEG Fund Commitment			12,000.00	12,000.00
Totals for Dept 299.000-General Administration		144,647.24	195,700.00	127,304.17	233,200.00
DEPT 301.000-LAW ENFORCEMENT					
101-301.000-820.000	Kent County Sheriff Patrol	876,958.45	850,000.00	627,195.80	850,000.00
					-
Totals for Dept. 301.000-Law Enforcement		**876,958.45**	**850,000.00**	**627,195.80**	850,000.00

Dept 336.001-CUTLERVILLE FIRE DEPARTMENT					
101-336.001-702.001	Salary - Fire Administrator			956.12	12,677.58
101-336.001-702.002	Salary Full-time Staff	217,239.81	184,000.00	213,986.82	238,087.73
101-336.001-702.003	Fill in for full time			5,468.87	31,658.40
101-336.001-702.005	Salaries - Fire Protection POC	58,087.63	110,000.00	55,546.56	60,000.00
101-336.001-702.010	Part time Staffing			9,292.50	25,500.00
101-336.001-702.011	Payment in Lieu of Insurance	9,200.00	5,200.00	7,004.00	2,901.60
101-336.001-715.000	Social Sec/Medicare Taxes	21,073.66	19,500.00	21,801.49	13,616.78
101-336.001-716.000	Pension Contribution	19,440.26	26,000.00	18,888.09	36,520.00
101-336.001-717.000	Health/Life Insurance (Includes Dental)	42,370.96	50,000.00	40,099.36	47,479.85
101-336.001-719.000	Worker's Comp Insurance	4,000.74	7,000.00	7,680.93	6,658.78
101-336.001-808.000	Contracted Services/Dispatch	8,810.25	15,000.00	16,291.50	16,056.50
101-336.001-816.000	KCEMS Assessment				-
101-336.001-817.000	Byron Twp Assessment	63,600.25	100,000.00	50,637.17	60,000.00
101-336.001-818.001	Kent Co. Fire Comm. Assessment	27,104.55	28,000.00	29,238.62	-
101-336.001-870.000	Mileage				-
101-336.001-910.000	Insurance and Bonds	-	1,500.00	-	-
101-336.001-962.000	Miscellaneous			245.50	-
Totals for Dept. 336.001-Cutlerville Fire		470,928.11	546,200.00	476,181.41	551,157.22

$50K has been earmarked in the TIRF for 2018 contribution to Capital Improvement fund

DEPT 336.002-DUTTON FIRE DEPARTMENT					
101-336.002-702.001	Chief's Salary		15,000.00	10,576.94	15,300.00
101-336.002-702.002	Salary - Full time Fire Fighters (other than Chief	22,231.17	48,000.00	38,052.28	51,300.00
101-336.002-702.003	Fire Inspections				12,000.00
101-336.002-702.005	Salaries - Fire Protection POC	138,308.21	125,000.00	105,056.94	137,500.00
101-336.002-702.010	Salaries - Clerical - Part Time office staff firefigh	35,365.73	42,500.00	35,542.66	43,775.00
	Additional Clerical Support (8hrs/month)		-		
101-336.002-702.011	Payment in Lieu of Insurance	600.00	5,200.00	4,400.00	5,200.00
101-336.002-715.000	Social Sec/Medicare Taxes	15,032.66	17,500.00	14,817.04	17,801.50
101-336.002-716.000	Pension Contribution	7,411.72	11,300.00	8,615.67	23,865.00
101-336.002-717.000	Health and Life Insurance (Includes Dental)	12.31	5,000.00		-
101-336.002-719.000	Worker's Comp Insurance	6,898.36	10,000.00	8,828.78	10,000.00
101-336.002-727.000	Supplies (Office/Mernards)	869.69	1,000.00	1,169.95	1,200.00
101-336.002-727.001	Textbooks/Ref Materials	684.49	1,500.00	1,799.39	1,000.00
101-336.002-735.000	Physical Exams	4,621.30	9,000.00	7,965.00	9,000.00
101-336.002-740.000	Operating Supplies	7,960.82	6,000.00	4,889.97	13,000.00
101-336.002-775.000	Repair/Maint Supplies	2,288.45	5,000.00	3,894.89	-
101-336.002-776.000	Uniforms	7,043.76	6,000.00	2,110.39	6,000.00
	Turnout Gear		-		-
101-336.002-777-.001	Fire Prevention Education	1,952.97	3,000.00	1,559.22	2,800.00
101-336.002-778.000	Training	1,159.62	3,000.00	2,136.99	6,000.00
101-336.002-802.000	Legal Fees	2,267.50	500.00		500.00
101-336.002-808.000	Contracted Services/Dispatch	12,103.04	15,000.00	7,661.50	15,000.00
101-336.002-809.000	Prgrmming/Sftwr/Network	2,635.44	5,000.00	4,301.46	5,000.00
101-336.002-816.000	Kent Co EMS/Assessment	945.80	1,400.00	5,138.08	1,400.00
101-336.002-831.000	Seminars/Cont. Education	969.00	2,000.00	1,880.00	-
101-336.002-832.000	Dues/Memberships		300.00	195.00	300.00
101-336.002-853.000	Telephone	2,391.11	2,000.00	1,908.69	2,000.00
101-336.002-853.001	Cellular Phone	973.38	700.00	677.60	500.00
101-336.002-860.000	Hazmat Assessment		-		-
101-336.002-870.000	Mileage	780.95	1,000.00	140.17	1,000.00
101-336.002-910.000	Insurance/Bonds	-	2,500.00	2,951.00	3,000.00
101-336.002-920.000	Electric	9,237.63	9,000.00	7,835.92	9,000.00
101-336.002-923.000	Heat	3,573.85	7,000.00	2,202.83	6,000.00
101-336.002-924.000	Water/Sewer	305.48	500.00	290.95	500.00
101-336.002-927.000	Vehicle Maintenance	25,645.83	20,000.00	8,504.39	17,500.00
101-336.002-928.000	Equipment Maintenance	5,024.63	3,000.00	714.22	2,500.00
101-336.002-929.000	Building Maintenance	10,737.74	10,000.00	7,546.70	10,000.00
101-336.002-935.000	Grounds Maintenance	357.42	2,500.00	784.76	2,500.00
101-336.002-932.000	Snow Plowing/Removal	4,510.02	4,000.00	2,964.30	4,500.00
101-336.002-962.000	Miscellaneous	652.97	1,000.00	299.98	1,000.00
101-336.002-971.000	New Furniture/Equipment	828.80	2,500.00	3,092.18	2,500.00
101-336.002-972.000	Capital Imprv/Purchases	498.99	1,000.00	(2,497.00)	1,000.00
101-336.002-973.000	Grounds Imprv/Maintenance		-		
101-336.002-974.000	Vehicle Replacement		-		
Totals for Dept 336.002-Dutton Fire Department		336,880.84	404,900.00	308,008.84	441,441.50

<u>$50,000 has been earrmarked in the TIRF for 2018 contribution to Capital Improvement</u>

DEPT. 101-390.000-808.000 DRAINS					
101-390.000-808.000	Contracted Services	7,031.95	45,000.00	12,344.11	45,000.00
Totals for Dept. 390.000-Drains		7,031.95	45,000.00	12,344.11	45,000.00
DEPT. 392.000-HIGHWAYS, STREETS & TRAILS					
101-392.000-702.006	DACIA Meeting Per Diems		500.00		500.00
101-392.000-865.000	Road Construction			79,314.53	200,000.00
101-392.000-866.000	Dust Layer				
101-392.000-867.000	Trail Construction & Main				
101-392.000-920.001	Division Ave.		2,000.00	1,308.68	2,000.00
101-392.000-973.001	Division Ave. Main.	11,864.80	10,000.00	(2,299.00)	5,000.00
Totals for Dept. 392.000-Highways, Streets & Trails		11,864.80	12,500.00	78,324.21	207,500.00
DEPT. 394.000-STREET LIGHTING					
101-394.000-731.000	Publications	1,167.52	1,000.00		1,000.00
101-394.000-802.000	Legal Services		-		
101-394.000-920.000	Electric	122,776.81	150,000.00	99,608.96	150,000.00
101-394.000-920.001	Division Ave	10,173.31	10,000.00	4,670.81	8,000.00
101-394.000-922.000	Intersection Lgts/Inst/Oper	4,068.00	10,000.00	4,576.00	10,000.00
Totals for Dept. 394.000-Street Lighting		138,185.64	171,000.00	108,855.77	169,000.00
DEPT. 396.000-HYDRANT RENTAL					
101-396.000-926.000	Hydrant Rental	12,245.00	12,500.00	325.00	12,500.00
Totals for Dept. 396.000-Hydrant Rental		12,245.00	12,500.00	325.00	12,500.00

DEPT. 412.000-PLANNING AND ZONING					
101-412.000-702.001	Salary	59,999.94	65,732.03	55,619.52	67,046.67
101-412.000-702.002	Salary - Deputy/Assistant	36,492.00	42,723.20	36,150.40	43,577.66
101-412.000-702.004	Clerical Support		-		-
101-412.000-702.010	Intern		-		-
101-412.000-702.006	Salary - Boards/Commiss.	6,980.00	11,900.00	6,360.00	16,900.00
101-412.000-702.011	Payment in Lieu of Insurance	5,535.52	5,200.00	4,565.99	5,200.00
101-412.000-715.000	Social Sec/Medicare Taxes	8,447.46	9,165.53	7,856.26	9,232.88
101-412.000-716.000	Pension Contribution	9,724.40	12,035.52	9,304.60	12,252.42
101-412.000-717.000	Health/Life Insurance (Includes Dental)	3,905.66	5,384.00	5,121.19	5,922.40
101-412.000-727.000	Office Supplies	355.48	500.00	217.84	500.00
101-412.000-727.001	Textbooks/Ref. Materials		750.00		750.00
101-412.000-727.002	MunicCode Updates	900.00	2,000.00	275.00	2,000.00
101-412.000-729.000	Printing	-	500.00	-	500.00
101-412.000-731.000	Publications	7,852.97	7,500.00	4,349.26	7,500.00
101-412.000-802.000	Legal Fees	4,602.25	12,500.00	5,859.50	12,500.00
101-412.000-808.000	Contracted Services	30,538.77	10,000.00	(4,624.59)	10,000.00
101-412.000-808.001	Contraced Engineering Services	520.94	15,000.00	18,777.04	20,000.00
101-412.000-809.000	Prgrmming/Sftwr/Network	440.00	3,255.00	-	3,255.00
101-412.000-832.000	Dues/Memberships	1,893.79	650.00	30.00	650.00
101-412.000-831.000	Seminars/Cont. Education	339.07	1,750.00	1,124.04	1,750.00
101-412.000-870.000	Mileage	22.22	1,250.00	918.11	1,250.00
101-412.000-871.000	Lunches/Dinners/Meetings	-	300.00	59.74	300.00
101-412.000-958.000	Tax/Permit Fees Refund	-	750.00	1,150.00	750.00
101-412.000-962.000	Miscellaneous	-	500.00	204.00	500.00
101-412.000-971.000	New Furniture/Equipment		500.00		500.00
Total for Dept. 412.000-Planning and Zoning		178,550.47	209,845.28	153,317.90	222,837.03

DEPT. 756.000-PARKS AND RECREATION					
101-756.000-702.006	Salary -Boards/Commissions	1,325.00	2,500.00	1,120.00	2,500.00
101-756.000-715.000	Social Security/.Medicare	101.35	155.00	85.68	155.00
101-756.000-716.000	Pension Contribution	9.38	200.00	5.06	200.00
101-756.000-729.000	Printing	150.00	400.00	-	400.00
101-756.000-730.000	Postage		150.00		150.00
101-756.000-731.000	Publications	163.80	300.00		300.00
101-756.000-808.000	Contracted Services	13,426.00	21,000.00	5,912.00	21,000.00
101-756.000-962.000	Miscellaneous	222.48	500.00	377.52	500.00
Totals for Dept 756.000-Parks & Recreation		15,398.01	25,205.00	7,500.26	25,205.00
DEPT. 790.000-LIBRARY					
101-790.000-727.000	Office Supplies	109.44	-	-	
101-790.000-775.000	Repair/Maint Supplies	330.05	300.00	173.23	400.00
101-790.000-805.000	Equipment Rental/Service		-		
101-790.000-808.000	Contracted Services	4,115.00	3,000.00	3,490.00	4,000.00
101-790.000-910.000	Insurance/Bonds		1,000.00	919.00	1,000.00
101-790.000-920.000	Electric	10,448.40	13,000.00	8,973.36	13,000.00
101-790.000-923.000	Heat	1,411.96	3,750.00	2,072.92	3,750.00
101-790.000-924.000	Water/Sewer	494.53	600.00	844.67	600.00
101-790.000-928.000	Equipment Maintenance	700.00	3,000.00	757.00	3,000.00
101-790.000-929.000	Building Maintenance	5,533.17	6,500.00	1,867.98	6,500.00
101-790.000-929.001	Cleaning Building	12,835.00	13,000.00	9,970.00	13,000.00
101-790.000-935.000	Grounds Imprv/Maint./Lawn Care	4,631.56	4,000.00	3,722.60	5,000.00
101-790.000-931.000	Trash Removal	524.92	600.00	524.92	600.00
101-790.000-932.000	Snow Plowing/Removal	3,121.45	4,400.00	3,121.45	4,500.00
101-790.000-962.000	Miscellaneous		100.00		100.00
101-790.000-971.000	New Furniture/Equipment	1,140.95	3,000.00	381.36	3,000.00
101-790.000-973.000	Grounds Imprv/Maint		-		
Totals for Dept. 790.000-Library		45,396.43	56,250.00	36,818.49	58,450.00

DEPT. 863.000 - PUBLIC TRANSPORTATION					
101-863.000-822.000	Interurban Transit Auth	48,637.81	55,000.00	40,377.33	50,000.00
Totals for Dept. 863.000-Public Transportation		48,637.81	55,000.00	40,377.33	50,000.00
DEPT. 900.000-CAPITAL OUTLAY					
101-900.000-972.000	Capital Improvements/Purchase	-	-		-
Totals for Dept.900.000-Capital Outlay		-	-	-	-
DEPT. 990.000-TRANSFER OUT					
101-990.000-990.000	Transfer out			-	-
Totals for Dept.990.000-Transfer Out			-	-	-
DEPT. 999.000- Contingency					
101-999.000-999.000	Contingency				-
Totals for Dept.999.000-Contingency					64,132.03
Total Appropriations		3,267,095.54	3,675,915.97	2,710,795.24	3,963,026.00
Estimated Revenues					3,763,026.00
Net of Revenues/Appropriations-Fund 101					(200,000.00)
Prior Year Resources					200,000.00
					(0.00)

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2018

AN APPROPRIATIONS ACT FOR GAINES CHARTER TOWNSHIP: TO DEFINE THE POWERS AND DUTIES OF THE GAINES CHARTER TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET.

The Board of Trustees of Gaines Charter Township resolves:

SECTION 1: TITLE
This Act shall be known as the Gaines Charter Township General Appropriations Act.

SECTION 2: PUBLIC HEARINGS ON THE BUDGET
Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Advance Newspaper 10/29/2017 and 11/5/2017 and a public hearing was held on the proposed budget on 11/13/2017.

SECTION 3: CHIEF ADMINISTRATIVE OFFICER
The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer, including annual preparation and presentation of the Gaines Charter Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

SECTION 4: FISCAL OFFICER
The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer, including providing the Chief Administrative officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

SECTION 5: ESTIMATED REVENUES
Estimated township general fund revenues for fiscal year 2018 shall total $3,963,026.00.

SECTION 6: MILLAGE LEVY
The Gaines Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon current tax roll and allocated millage of 0.8593.

SECTION 7: ESTIMATED EXPENDITURES
Estimated Township general fund expenditures for fiscal year 2018 are in accordance with Attachment A.

SECTION 8: ESTIMATED 2018 TIRF Fund
Estimated Gaines Charter Township Improvement Revolving Fund balances and expenditures in accordance with Attachment B.

SECTION 9: ESTIMATED 2018 Park & Trail Fund
Estimated Gaines Charter Township Park & Trail Fund balances and expenditures in accordance with Attachment C.

SECTION 10: Adoption of Budget by Reference
The General Fund Budget of Gaines Charter Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

SECTION 11: Adoption of Functional Budget
The Board of Trustees of Gaines Charter Township adopts the 2018 fiscal year functional budget. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. Appropriations for line items related to personnel wages may not exceed projections by more than 10% without prior Board approval by Budget amendment.

SECTION 12: Appropriation not a Mandate to Spend
Appropriations will be deemed maximum authorization to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 13: Periodic Fiscal Reports
The Fiscal Officer shall transmit to the Board at the end of each of the first three (3) quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

a. A summary statement of the actual financial condition of the General Fund at the end of the previous quarter (month).

b. A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month).

c. A detailed list of:

    i. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.

ii. For each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in estimate of expenditures.

SECTION 14: Limit on Obligations and Payments
No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: Budget Monitoring
Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: Violations of This Act
Any obligations or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978.

SECTION 17: Board Adoption

Resolution 2017-23 “Resolution Adopting General Approporations Act: 2018 Budgets for the General Fund, Water & Sewer, Building Inspections, TIRF, and the Parks & Trails Fund, was passed at a regularly held Township Board meeting, November 13, 2017.

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2018

Attachment A

2018 General Fund Budget

TOTAL ESTIMATED REVENUES	**3,763,026.00**

Totals for Dept 101-000-Township Board	14,992.00
Totals for Dept 171.000-Supervisor	196,832.32
Totals for Dept. 191.000-Elections	33,519.00
Totals for Dept. 209.000-Assessor	219,631.48
Totals for Dept 215.000-Clerk	158,995.57
Totals for Dept 247.000-Board of Review	4,279.50
Totals for Dept 253.000-Treasurer	171,986.03
Totals for Dept 265.000-Township Hall and Grounds	175,000.00
Totals for Dept 276.000-Cemetery	57,367.32
Totals for Dept 299.000-General Administration	233,200.00
Totals for Dept. 301.000-Law Enforcement	850,000.00
Totals for Dept. 336.001-Cutlerville Fire	551,157.22
Totals for Dept 336.002-Dutton Fire Department	441,441.50
Totals for Dept. 390.000-Drains	45,000.00
Totals for Dept. 392.000-Highways, Streets & Trails	207,500.00
Totals for Dept. 394.000-Street Lighting	169,000.00
Totals for Dept. 396.000-Hydrant Rental	12,500.00
Total for Dept. 412.000-Planning and Zoning	222,837.03
Totals for Dept 756.000-Parks & Recreation	25,205.00
Totals for Dept. 790.000-Library	58,450.00
Totals for Dept. 863.000-Public Transportation	50,000.00
Totals for Dept.999.000-Contingency	**64,132.03**

Estimated Revenue	**3,763,026.00**
Total Appropriations	**3,963,026.00**
Net of Revenues/Appropriations-Fund 101	-200,000.00
Prior Year Resources	200,000.00
	0.00

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2018
Attachment B
2018 Township Improvement Fund (TIRF) Budget

The funds set aside in the TIRF budget are intended to be used for capital improvement or capital purchases. It is not necessary to earmark the funds for each category, but it is necessary for us to classify these funds under GASB 54.

UNRESTRICTED – ASSIGNED TIRF FUNDS: $ 540,467.00

This supplemental document is being provided for your convenience to record TIRF activity throughout the 2018 budget year.

	Estimated Revenue	Estimated Expense	Future Expenses
REVENUES:			
Current TIRF Fund Balance	$287,467.00 (projected)		
Transfer from 2017 YE General Fund	$250,000.00 (projected)		
Interest from Investments	$ 3,000.00 (projected)		
EXPENSES:			
Dutton Fire Department			
Referred Upgrades		$ 10,000.00	
Building Improvements		$ 15,000.00	
Air Packs		$ 50,000.00	
Cutlerville Fire Department		$ 75,000.00	
Division Avenue Corridor		$ 40,000 .00	
Library Bldg. & Grounds Improvements			
LED Lighting		$ 30,000.00	
Parking Lot Improvements		$ 20,000.00	
Cemetery Improvements			
Blain – Landscaping		$ 10,000.00	
Dutton – Landscaping		$ 25,000.00	
Township Hall & Grounds			
Parking Lot Improvements		$ 25,000.00	
Landscaping Planters		$ 25,000.00	
Other Building Improvements		$ 40,000.00	
Township/Community Improvements			$ 175,467 .00
TOTALS	$ 540,467.00	$ 365,000.00	$ 175,467.00

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT

FISCAL YEAR 2018

Attachment C

2018 PARK & TRAIL FUND

The 2018 budget for the Gaines Charter Township Park and Trail Fund (P&T) includes funds for upgrade/maintenance of both trails and Prairie Wolf Park. Funds are classified in compliance with GASB 54.

UNRESTRICTED – ASSIGNED PARK & TRAIL FUNDS: $ 423,083.65 .00

This supplemental document is being provided for your convenience to record Park and Trail activity throughout the 2018 budget year.

	Estimated Revenue	Estimated Expenses	Future Expenses
REVENUES:			
Current P&T Fund Balance	$ 421,583.65		
Interest from Investments	$ 1,000.00		
Donations	$ 500 .00		
EXPENSES			
Parks Improvements		$ 90,000.00	
Movies in the Park		$ 400.00	
Heritage Festival		$ 3,000.00	
Township Trail Improvements		$ 50,000.00	$ 179,683.65
Paul Henry Trail Parking Lot		$ 100,000.00	
TOTALS:	**$ 423,083.65**	**$ 243,400.00**	**$ 179,683.65**

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2018
Attachment D
PROPOSED WATER & SEWER DEPARTMENT BUDGET

Account #	Account Description	2016 Expenditures	2017 Approved Budget	Year-to-date Expenditures thru 6/30/17	Proposed 2018 Budget
590-530.000.702.001, 591-530.000-702.001	Salary-Admin	56,340.70	60,000.00	0.00	27,175.86
590-503.000-703.004, 591-t30.000-703.004	Admin Medicare				
590-530.000-715.000, 591-530.000-715.000	Admin SS Tax	3,187.34	4,500.00	0.00	1,983.84
590-530.000-716.000, 591-530.000-716.000	Admin Pension Contribution	5,417.38	6,000.00	0.00	2,717.59
590-530.000-717.000, 591-503.000-717.000	Admin Health Insurance	10,510.70	10,000.00	0.00	0.00
590-530.000-719.000, 591-530.000-719.000	Admin Workmans Comp	304.26	325.00	0.00	325.00
590-535.000-702.001, 591-535.000-702.001	Salary - Dept Clerk	24,880.68	26,641.38	0.00	27,206.40
590-535.000-703.004, 591-535.000-703.004	Clerk Medicare				
590-535.000-715.000, 591-535.000-715.000	Clerk SS Tax	1,477.82	1,944.82	320.55	1,986.07
590-535.000-716.000, 591-535.000-716.000	Clerk Pension Contribution	2,383.58	2,664.13	517.03	2,720.64
590-530.000-717.000, 591-503.000-717.000	Clerk Health Insurance				9,301.51
590-535.000-719.000, 591-535.000-719.000	Clerk Workmans Comp	0.00	0.00	0.00	0.00
590-535.000-720.001, 591-535.000-720.001	Support/Engineer & Staff	0.00	5,000.00	0.00	5,000.00
590-535.000-720.002, 591-535.000-720.002	Support/Receptionist	3,464.70	3,216.58	128.62	1,133.60
590-535.000-720.004, 591-535.000-720.004	Support/Deputy Treasurer	7,096.18	8,679.05	0.00	11,064.15
590-535.000-721.001, 591-535.000-721.001	Overhead/Building Expenses	11,506.46	12,500.00	6,320.85	12,500.00
590-535.000-721.002, 591-535.000-721.002	Overhead/Telephone	572.70	1,500.00	389.45	1,500.00
590-535.000-721.003, 591-535.000-721.003	Overhead/Office Supplies	668.98	1,000.00	577.49	1,000.00
590-535.000-721.004, 591-535.000-721.004	Overhead/Computers	82.28	1,000.00	3.57	1,000.00
590-535.000-721.005, 591-535.000-721.005	Overhead/Postage	548.14	900.00	333.52	900.00
590-535.000-721.006, 591-535.000-721.006	Overhead/Audit	11,333.34	13,000.00	10,666.66	12,000.00
590-535.000-723.001, 591-535.000-723.001	Regis/Metro Council	0.00	0.00	0.00	0.00
590-535.000-724.001, 591-535.000-724.001	Rent	7,562.80	7,600.00	3,873.33	7,600.00
591-536.000-727.000, 591-537.000-721.000	Supplies	936.79	1,300.00	903.57	1,300.00
590-536.000-730.000, 591-537.000-730.000	Postage	5,678.88	6,000.00	2,741.41	6,000.00
590-536.000-733.000, 591-537.000-733.000	Software/computer/furniture	0.00	4,000.00	78.00	4,000.00
590-536.000-802.000, 591-537.000-802.000	Legal	1,334.00	9,000.00	1,233.45	5,000.00
590-536.000-803.000, 591-537.000-803.000	Contract Engineer	39,057.38	85,000.00	19,249.13	50,000.00
590-536.000-890.000, 591-537.000-809.000	Programming/Support/Network	5,552.90	7,000.00	3,928.60	7,000.00
590-536.000-870.000, 591-537.000-870.000	Mileage	0.00	500.00	29.96	500.00
590-536.000-874.001, 591-537.000-874.001	Dues & Memberships	7,306.56	6,500.00	5,017.73	8,000.00
590-537.000-915.000	Consumer Confidence Report	1,959.04	4,000.00	2,031.68	3,000.00
591-537.000-934.000	Sensus Maintenance	1,893.15	2,500.00	0.00	2,500.00
590-536.000-950.000, 591-537.000-950.000	Publications	0.00	200.00	0.00	200.00
590-536.000-955.000, 591-537.000-955.000	W/S Miscellaneous	0.00	0.00	0.00	0.00
		211,056.74	292,470.96	$ 58,344.60	214,614.66

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2018
Attachment E
2018 BUILDING INSPECTIONS DEPARTMENT

	Account #	Account Description	2016 Expenditures	2017 Approved Budget	9/11/2017	Proposed 2018 Budget
1	101-372.000-702.001	Salary- John	60,704.80	62,525.94	33,667.76	63,776.46
2	101-372.000-702.002	Mechanical/ Plumbing	135,615.97	90,000.00	41,762.82	0.00
3	101-372.000-702.003	Electrical Inspector (Roger Sterk and Tom Vanderlaan)	69,458.25	38,000.00	32,393.75	35,000.00
4	101-372.000-702.003	Fire Inspector	0.00	0.00	0.00	3,000.00
5	101-372.000-702.004	Clerical support- Sandy	46,401.18	44,016.54	23,699.20	44,896.87
6	101-372.000-702.009	Deferred Comp in of Health Insurance	0.00	0.00	0.00	0.00
7	101-372.000-715.000	Social Security	22,757.73	17,121.60	9,911.62	10,488.15
8	101-372.000-716.000	Pension Contribution	10,418.39	10,654.24	5,736.64	10,867.33
9	101-372.000-717.000	Health & Life Insurance	21,448.31	20,086.96	10,711.79	22,095.66
10	101-372.000-718.000	Unemployment Compensation	0.00	0.00	0.00	0.00
11	101-372.000-719.000	Workman's Compensation	430.29	300.00	0.00	300.00
12	101-372.000-724.001	Rent	10,676.04	11,000.00	6,500.00	11,000.00
13	101-372.000-727.000	Supplies	2,518.32	2,000.00	401.19	2,000.00
14	101-372.000-727.001	Textbooks/Reference Materials	0.00	900.00	750.88	900.00
15	101-372.000-729.000	Printing	0.00	0.00	0.00	0.00
16	101-372.000-730.000	Postage	1,349.73	1,300.00	1,300.00	1,300.00
17	101-702.000-801.000	Audit	1,234.20	1,250.00	1,232.00	1,250.00
18	101-702.000-805.000	Equipment Rental/Service	(1.56)	500.00	0.00	0.00
19	101-372.000-808.000	Contracted Services	6,373.77	3,000.00	18,465.00	97,200.00
20	101-372.000-809.000	Programming/Software/Network	266.28	3,000.00	0.00	300.00
21	101-372.000-831.000	Seminars/Continuing Education	978.85	1,500.00	377.50	1,500.00
22	101-372.000-832.000	Dues and Membership	215.00	300.00	165.00	350.00
23	101-372.000-853.001	Cellular Phone	2,040.38	3,100.00	845.00	1,800.00
24	101-372.000-870.000	Mileage Reimbursement	3,290.87	5,400.00	2,528.37	5,600.00
25	101-372.000-910.000	Insurance and Bonds	1,724.65	1,600.00	444.00	1,800.00
26	101-372.000-920.000	Electric	3,414.89	3,000.00	224.00	3,500.00
27	101-372.000-923.000	Heat	906.46	1,500.00	184.00	1,800.00
28	101-372.000924.000	Water & Sewer	52.55	100.00	24.00	100.00
29	101-372.000-928.000	Equipment Maintenance	1,044.12	350.00	25.00	350.00
30	101-372.000-929.000	Building Maintenance	540.99	500.00	224.00	550.00
31	101-372.000-929.001	Cleaning Building	1,237.47	1,500.00	83.00	1,500.00
32	101-372.000-931.000	Trash Removal	48.84	100.00	9.00	100.00
33	101-372.000-932.000	Snow Plowing	579.91	1,100.00	146.00	1,100.00
34	101-372.000-935.000	Grounds Maintenance	1,587.52	1,400.00	51.00	1,400.00
35	101-372.000-951.000	GIS Study/Equipment	0.00	0.00	0.00	0.00
36	101-372.000-958.000	Tax/Permit fees refund	916.50	3,900.00	50.00	50.00
37	101-372.000-962.000	Miscellaneous	816.80	100.00	0.00	100.00
38	101-372.000-963.000	Uniforms	0.00	200.00	0.00	200.00
39	101-372.000-971.000	New Furniture and Equipment	0.00	1,300.00	1,347.50	1,500.00
40	101-372.000-972.000	Capital Improvements/Purchase	0.00	0.00	0.00	0.00
			$ 409,047.50	$ 332,605.28	$ 193,260.02	$ 327,674.47